

# Rokesly Junior School

## Rokesly Junior School

### Charging and Remissions Policy



Ratified: Summer 2018  
Review Date: Summer 2020  
Persons responsible for review: SBM



## **Ethos**

We believe that all pupils should have an equal opportunity to benefit from school activities, both on and off site, within and outside the curriculum, regardless of their family's financial means. This policy sets out our school approach to charging and remissions. In formulating this policy it underscores our intention to ensure transparency in setting charges and to ensure that all children are able to access the provision on offer.

## **Music Tuition**

All children study music as part of the National Curriculum, for which there is no charge. However there is a charge for all other instrumental and vocal tuition requested by parents/carers within school hours. The charge is paid directly to Haringey's Music Services which provides peripatetic music teachers to teach individual or small group sessions on the school site. Haringey Music Services will provide parents information about charges and availability of additional music tuition.

## **Voluntary contributions for activities as part of the Curriculum**

When organising school trips, visits or workshop activities which enrich the curriculum and the educational experience, the school may invite parents to contribute to the cost of the activity. All contributions are voluntary, although it may be the case that some activities may be unable to go ahead without a sufficient level of contribution. Provided that the activity is able to go ahead, no child will be excluded from any activity funded by voluntary contributions on the grounds that their parent/carer is unwilling or unable to contribute. If appropriate and if funds allow, the school or Rokesly Junior School Parents' Association (PSA) may pay a proportion of the costs in order to support a visit.

The school from time to time also seeks grants from charitable organisations to help to pay for activities e.g. Tottenham Grammar Foundation has previously supported the cost of the residential trip to Pendarren for a small number of pupils.

## **Residential Visits**

A charge will be made for the cost of board, lodging and travel costs (subject to statutory exceptions) the cost will not exceed the actual cost of provision. There will be no cross subsidising of children unable to pay by those who do pay.

Pupils who are eligible for pupil premium may be able to receive a reduction. This will be dealt with discreetly and in confidence by the Headteacher or deputy headteacher.

All parents/carers will be given the option of a payment plan to spread the costs of the residential visit.

## **School Meals**

Pupils who have registered for and are entitled to free school meals will not be charged for their school meal.

## **Optional Extra Activities**

Optional extra activities are ones that take place wholly or mainly outside school hours. Where an optional extra is being provided, a charge may be made for providing materials, books, instruments, or equipment. Where a charge is made, the total collected will not exceed the cost of providing the activity and all children who wish to participate will be expected to pay the appropriate per capita charge. For those parents/carers who cannot afford to pay for optional extra activities, parents/carers will be encouraged to speak to the Headteacher in order to establish whether funding arrangements are available to support any optional extra activity.

## **Activities not run by the school or the LA**

When an organisation is acting independently of the school or Local Authority and arranges an activity to take place during school hours and parents want their children to join the activity, such organisations may charge parents.

## **Lost school equipment**

Parents may be requested to replace school equipment, books etc which have been lost by their child.

## **Breakages**

The school may seek to recover any costs incurred due to wilful damage or for breakage of property belonging to a third party by a pupil where the school has been charged.

## **Lettings**

The school will make its facilities available to outside users at a charge of at least the cost of providing the facilities. The scale of charges will be determined annually by the Finance Committee/ GB and further information on lettings is detailed in the school's lettings policy.

## **Review and amendments**

This policy will be reviewed every two years by the Governing Body Finance Committee who may, from time to time recommend amendments to the categories for which a charge may be made, this will be brought to the full Governing Body for ratification. However, the Governing Body reserve the right to review the Charging and Remissions Policy as necessary.