

## **ROKESLY JUNIOR SCHOOL - Job Description**

The appointment is subject to the current conditions of employment for teachers.

### **EQUALITY AND DIVERSITY**

We are committed to and champion equality and diversity in all aspects of employment with the London Borough of Haringey. All employees are expected to understand and promote equality and diversity in the course of their work.

### **Planning, Teaching, Assessment and Class Management:**

Teachers will ensure effective teaching of allocated pupils by:

1. Identifying clear teaching objectives
2. Providing clear structures for lessons and, using a variety of teaching strategies, maintain pace, motivation and challenge
3. Setting tasks which challenge pupils and ensure high levels of interest
4. Assessing how well learning objectives have been achieved
5. Marking and monitoring pupils' work and setting challenging learning targets;
6. Assessing and recording pupils' progress systematically
7. Identifying SEN or very able pupils and meeting their needs
8. Maintaining an effective atmosphere for learning and following the school's Behaviour Policy
9. Ensuring that all children enjoy equal access to an appropriate curriculum which enables them to achieve
10. Evaluating their own teaching critically to improve effectiveness
11. Ensuring effective partnership with staff supporting within and/or outside the classroom;
12. Managing Teaching Assistants and volunteers in the classroom
13. Developing and maintaining an appropriate classroom environment
14. Contributing to the development of teaching and learning materials e.g. schemes of work
15. Preparing informative reports to parents
16. Attending parents' evenings and other meetings (e.g. SEN meetings) as necessary.

### **Other Professional Requirements**

Teachers are expected to:

1. Be familiar with teachers' professional duties and legal liabilities e.g. equal opportunities, race equality
2. Operate at all times within the stated policies and practices of the school
3. Establish effective working relationships and set a good example through their presentation and personal and professional conduct
4. Contribute to the life of the school through effective participation in meetings and management systems; e.g. playground duty, assembly, etc
5. Take an active and positive role in their own performance management
6. Participating in appropriate INSET/Professional Development
7. Communicate effectively with parents/carers, governors and external agencies
8. Maintain good order, discipline and the well-being of your own pupils and to share in the corporate responsibility for all pupils, whether on the school premises or authorised activities elsewhere

Carry out such other duties and responsibilities at the school as may be reasonably allocated, as the need arises, by the head teacher.